

The Greater East Hampton Education Foundation

*Serving Amagansett, East Hampton, Montauk,
Sagaponack, Springs & Wainscott*

Mini-Grants Program 2011 From \$200 to \$2,000



Deadline – October 31, 2011

Packet Contents

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Guidelines for the Mini-Grant Program Application

- ✓ Please print (legibly) or type your application (Pages 1 and 2);
- ✓ Include a signature from your building principal and/or area director;
- ✓ Three (3) copies of pages 1 and 2 should be directed to:
The Greater East Hampton Education Foundation, Inc.
P.O. Box 4175
East Hampton, NY 11937
- ✓ **Your application must be received on or before October 31, 2011 in order to ensure timely screening.**

2011 Schedule

October 2011	GEHEF Board meeting – review financial status and determine dollar amount available for this cycle
October 2011	Disseminating applications
October 31, 2011, 3:00 p.m.	Grant application deadline
November 2011	Grants committee meets to review applications
December 2011	Grants committee reports and makes recommendations for full Board vote on grant approvals
December 2011	Announcements made to grant recipients
January 2011-September 2012	Grants funded, launched, completed, and final reports submitted

Funding

- ✓ Mini-grants may range from \$200 to \$2,000;
- ✓ The Foundation may elect to fund projects in part or in full;
- ✓ Grants may not cover salaries or payments to individuals for their time;
- ✓ At the conclusion of the project, a final report must be submitted to the Foundation.

**The Greater East Hampton Education Foundation
Mini-Grant Program Application – Cover Sheet**

Page 1 of 2

Applicant's name _____

Applicant's e-mail address _____

School name _____

School address _____

School phone number _____

Principal of school involved _____

K-12 Director (if any) of school involved _____

Title of proposed project _____

Short description of proposed project _____

Projected starting date _____

Projected ending date _____

Total grant request (total not to exceed \$2,000) _____

**The Greater East Hampton Education Foundation
Mini-Grant Program Application – Project Proposal**

Page 2 of 2 (Add extra pages, if necessary)

- Describe your proposal. How does it provide *innovative* educational opportunities for students that are currently not possible in your school?

- Who will be involved? How many students will this affect/impact?

- What are your goals with this project?

- Where will the project take place?

- How will the grant monies be spent? (I understand that I need to save all receipts as proof of all expenditures)

Supplies & equipment:

Services:

Transportation:

Other:

Total:

Signatures:

Applicant _____ Date _____

Building Principal _____ Date _____

K-12 Director _____ Date _____

**Please forward three (3) copies of Page 1 & Page 2 to:
The Greater East Hampton Education Foundation, Inc.
P.O. Box 4175
East Hampton, NY 11937**

SAMPLE / MODEL

The Greater East Hampton Education Foundation Mini-Grant Program Application – Project Proposal

Page 2 of 2 (Add extra pages, if necessary)

- Describe your proposal. How does it provide *innovative* educational opportunities for students that are currently not possible in your school?

In order to enhance the Core Curriculum Standards for Literacy, Music, Visual Arts, and Technology at Bernardsville Middle School, students will research an artist and a specific painting that is on display at BMS. They will research (on-line), write an original piece on the artist and his/her work, select music to accompany the writing, and then make an audiotape. Audiotapes will be merged so that listeners and viewers can tour the BMS halls as a "Gallery Walk" similar to art museums. We will have an evening "Gallery Walk" opening for parents and community members.

- Who will be involved? How many students will this affect/impact?

*Up to 30 students (open to Grades 5-8)
Guest lecturer on various artists and their work*

- What are your goals with this project?
 1. *To increase knowledge of the art history component of DBAE (Discipline Based Art Education).*
 2. *To integrate use of technology into an interdisciplinary project.*
 3. *To provide an authentic learning experience which has a real audience.*
 4. *To enhance the learning environment and climate of BMS.*

- Where will the project take place?

*Students will work in the art room during the activity period.
Students will utilize the computer room for on-line research.*

- How will the grant monies be spent? (I understand that I need to save all receipts as proof of all expenditures)

<i>Supplies and equipment:</i>	<i>20 tape cassettes @ \$2</i>	<i>\$ 40</i>
	<i>20 tape players @ \$20</i>	<i>\$ 400</i>
	<i>Art history resource books</i>	<i>\$ 150</i>
	<i>Art prints with frames</i>	<i>\$ 900</i>
	<i>Gallery opening refreshments</i>	<i>+ \$ 60</i>

Total: \$1,550

**The Greater East Hampton Education Foundation
Mini-Grant Program - Final Report**

Date: _____

Name of your program that received mini grant funding:

How many students participated? _____

How many staff members participated? _____

How was the grant money distributed?

Supplies and Equipment:	
Professional Services:	
Transportation:	
Other:	

Please provide your assessment of the program:

1. What were the highlights of the project?

2. What recommendations do you have for others who might like to implement this project?

Please provide:

1. Brief quotations from three students about their participation in the project
2. Several photographs taken during the activity.